



INES RUHENGERI- LANGUAGES CENTER POLICY

0. Preamble

English occupies a unique place in the world of languages. It is the only language that cuts across many boundaries, economically, socially, politically and academically. It has long been regarded as a means of encouraging and developing communication between communities.

1. Objectives of the Languages Center at INES Ruhengeri

Languages Center at INES Ruhengeri has been opened to everyone for the following objectives:

- ✚ To help students, staff members and university surroundings improve their language proficiency through four skills known as speaking, writing, listening and reading.
- ✚ To improve confidence and the public speaking, presentation skills, professional and administrative communication skills such as how to conduct interviews, chairing meetings and debates, report writing, minutes taking, etc.
- ✚ To prepare the students and others who need to sit for International English Language Testing Test (IELTS) or Test of English as Foreign Language (TOEFL) which are nowadays considered like a password to get a job, migration permit and university scholarships where English is used as the first language.
- ✚ To prepare graduate students be able to successful compete on labor market, using English as the which is mostly employed language of communication by the hiring manager on national and international levels.
- ✚ To provide knowledge of other languages that may be useful in ones' journey to win academic, business, social and political life.

2. Services offered by the Languages Center at INES Ruhengeri

Based on the needs and requirements of all those it serves on daily basis, Languages Center at INES Ruhengeri provides the following services:

To provide the language placement test (LPT) in order to categorize the various language levels of its new students before beginning to teach them.



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To provide General English (GE) instruction to those who need to improve their English language communication skills in the areas of speaking, listening, writing, and reading.

To teach IELTS (International English Language Testing System) in order to assist everyone to professionally and technically improve their English language proficiency. This IELTS is a real passport to being offered a university scholarship for people who need to upgrade their studies in countries where English is the first language. It is also a necessity to have some proficiency in English language as it is required in all aspects of life, including business, technology, health, diplomacy, social, and academic aspects.

To teach TOEFL (Test of English as a Foreign Language) and General French and Chinese Languages.

To award Language Proficiency Certificates to all INES graduates after determining whether their French or English language skills are up to international standards. Students with Intermediate Level (B1), Upper-Intermediate Level (B2), Advanced Level (C1), and Proficiency Level (C2) are awarded the certificate to help them apply for master's scholarships by proving that they have completed their undergraduate courses in English as the medium of instruction.

To work together with Debate Club and TUSEME Club members to help them prepare for interdepartmental and national debate competitions, advising them on public speaking and official discussions techniques and tips for improving their self-confidence and language command. The club meetings take place in the chosen classroom every week on Wednesday afternoon.

3. Course duration and cost of services by the Languages Center at INES Ruhengeri

The language has the main levels, the most important of which are Beginner, Intermediate, Advanced and Proficient. Students are helped to learn our courses based on their needs and levels, as follows:



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Services, days, cost and duration	Indicators
Students' language levels	Beginner, Elementary and Intermediate levels
Hours per day	3hours
Days to attend every week	Monday, Tuesday, Wednesday and Thursday
Cost per one month	40,000Rwfs
Duration of the course of General English	4 months

General English course is reserved for people with beginner, elementary and intermediate levels, and it is recommended that they spend 4 months to feel comfortable with the English language. It should be noted that those three language levels also apply to General French (*Français Général*) and any other foreign languages, as required by the customers (students, staff and the community around INES Ruhengeri).

4. IELTS and TOEFL Preparation

People who need to prepare for these international language tests must devote three hours per day for the four days specified in the timetable. It takes two months for a determined person to ensure that s/he can pass the international English exam with excellent band scores, be it IELTS or TOEFL.

Days, duration, cost and duration	Indicators
Language level of the student	Intermediate and Advanced levels
Hours per day	3hours
Days to attend per week	From Monday to Thursday
Cost for one month	40,000Rwfs
Duration of the preparation for IELTS or TOEFL	2 months



5. English Language Proficiency levels and their interpretations

INES Ruhengeri provides assessments leading to the award of Certificate of English language proficiency and each language proficiency level is related to the overall marks in the 4 basic language skills (Reading, speaking, listening and writing).

A1: BEGINNER: You can understand and use basic phrases and expressions. You can communicate in simple ways when people speak slowly to you. (Required scores: 0-18 marks)

B1: INTERMEDIATE: You can communicate in situations and use simple language to communicate feelings, opinions, plans and experiences. (Required scores: 19-24 marks)

B2: UPPER INTERMEDIATE: You can communicate easily with native English speakers. You can understand and express some complex ideas and topics. (Scores: 25-29 marks)

C1: ADVANCED: You can understand and use a wide range of language. You can use English flexibly and effectively for social and academic purposes. (Scores: 30-35 marks)

C2: MASTERY: You can understand almost everything you hear or read. You can communicate very fluently and precisely in complex situations. (Scores: 36-40 marks)

The Languages Center is well-equipped with various teaching and learning materials that can help anyone develop his or her language proficiency quickly and effectively. If you need to significantly improve your language skills in English or French in a matter of days, please join the INES Languages Center and witness the transformation and improvement you never imagined possible.

6. Who can join the Languages Center at INES Ruhengeri?

The Languages Center at INES Ruhengeri has opened its doors for its students, staff members, surrounding community and among others from everywhere. The language placement test is offered for free before you begin your courses.

7. Who can give me other information?

For any specific problem or information about the services or courses delivered by the coordination of Languages Center at INES Ruhengeri, please contact us at: +250784184727/ 072288555 OR bemeyimanaj@gmail.com

Venue: RIDUHE Room next to FEE Department at INES-Ruhengeri, P.O Box 155 Ruhengeri